

COUNCIL  
110th session  
Agenda item 3

C 110/3/3  
9 May 2013  
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## STRATEGY, PLANNING AND REFORM

### Rules of Procedure of the Council and the Assembly

#### Note by the Secretary-General

#### SUMMARY

*Executive summary:* This document contains proposals for amendments to the Rules of Procedure of the Council and the Assembly, pursuant to the decision of the Council, at its 104th session, to replace summary records with audio files of discussions

*Strategic direction:* No related provisions

*High-level action:* No related provisions

*Planned output:* No related provisions

*Action to be taken:* Paragraph 10

*Related documents:* C 104/3, paragraph 8.6 and C 104/D

#### Rules of Procedure of the Council

1 The Council may recall its decision, at its 104th session (7 to 11 June 2010), to discontinue the preparation of summary records of the Council and the Assembly and to replace them with audio files of discussions, to be uploaded onto IMODOCS and to amend the Rules of Procedure of the Council and the Assembly, accordingly.

2 The current text of rule 25 of the Council's Rules of Procedure reads as follows:

#### "Rule 25

The Secretariat shall prepare summary records of the meetings. These summary records shall be distributed to the participants as soon as possible after the closing of the meeting to which they relate. The participants shall inform the Secretariat in writing, within such period of time as shall be indicated by the Secretary-General having regard to the circumstances, of any correction to their own statements that they wish to have made."

3 It is to be noted that rule 25, as currently drafted, omits any reference to the preparation of a summary of decisions of the meetings, which practice will be continued<sup>1</sup>.

4 Accordingly, it is proposed that rule 25 be amended to read as follows:

**"Rule 25**

The Secretariat shall prepare a summary of decisions of each meeting; it shall also upload onto IMODOCS the audio files of discussions of the meetings in all official languages as soon as possible after the close of the session to which they relate."

5 Consequently, the first sentence of rule 29 of the Rules of Procedure of the Council should be amended to read:

"All supporting documents to agenda items of the Council and its subsidiary bodies will be issued in the working languages."

**Rules of Procedure of the Assembly**

6 The current text of rule 27 of the Assembly's Rules of Procedure reads as follows:

**"Rule 27**

The Secretariat shall prepare summary records of the meetings. These summary records shall be distributed to the participants as soon as possible after the closing of the meeting to which they relate. The participants shall inform the Secretariat in writing of any correction to their own statements that they wish to have made; such corrections should normally be made within three working days but where this is not practicable, within the period of time as shall be indicated by the Secretary-General."

7 In line with the proposed amendments to rule 25 of the Council's Rules of Procedure, it is proposed that rule 27 be amended to read as follows:

**"Rule 27**

The Secretariat shall prepare the resolutions and other decisions of each meeting; it shall also upload onto IMODOCS the audio files of discussions of the meetings in all official languages as soon as possible after the close of the session to which they relate."

8 Consequently, the first sentence of rule 31 of the Rules of Procedure of the Assembly should be amended to read:

"All supporting documents to agenda items of the Assembly and its subsidiary bodies shall be issued in the working languages".

9 The amendments to the Rules of Procedure of the Council and the Assembly contained in paragraphs 4, 5, 7 and 8 above will be inserted in a supplement to the publication Basic Documents, Volume One, together with other amendments as may be approved by the Council and the Assembly.

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<sup>1</sup> Similarly, the current text of rule 27 of the Rules of Procedure of the Assembly does not refer to the preparation of resolutions and other decisions of the Assembly, which practice will also be continued.

**Action requested of the Council**

- 10 The Council is invited:
- .1 to consider the content of this document and, in particular, the amendments to rules 25 and 29 of its Rules of Procedures proposed in paragraphs 4 and 5 and to comment and decide as appropriate; and
  - .2 to take note of the proposed amendments to rules 27 and 31 of the Rules of Procedure of the Assembly in paragraphs 7 and 8 of this document and to transmit them with its comments and recommendations to the twenty-eighth regular session of the Assembly for adoption.
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