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STRATEGY AND PLANNING**(a) Monitoring of performance****Draft revised terms of reference for the
Ad Hoc Council Working Group on the Organization's Strategic Plan****Note by the Secretary-General**

1 At the ninth session (27 to 29 April 2009) of the *Ad Hoc* Council Working Group on the Organization's Strategic Plan (CWGSP), the Secretariat provided information on arrangements for the Group's next session (CWGSP 10, 14 to 18 September 2009), which, it was anticipated, would involve consideration of the following topics:

- performance indicators (PIs): (a) analysis of data measured against the existing PIs; and (b) further development of the PIs;
- High-level Action Plan: (a) review of outputs produced during 2008-2009; (b) review of outputs proposed for 2010-2011; and (c) preparation of a draft Assembly resolution to update the Plan; and
- review of the Organization's Strategic Plan (resolution A.989(25)), including preparation of a draft Assembly resolution to update the Plan.

2 In the light of the Council's consideration of the report of CWGSP 9 (agenda item 3(a)), the Secretary-General's proposed results-based budget for the twenty-sixth financial period 2010-2011 (agenda item 8) and the report of MSC 86 (agenda item 9), the Council decided to task CWGSP 10 with additional work. Accordingly, the annex to this document sets out revised draft terms of reference for CWGSP, both in general and, specifically, for its tenth session.

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Action requested of the Council

2 The Council is invited to consider and approve the revised draft terms of reference at annex.

ANNEX

**DRAFT TERMS OF REFERENCE FOR THE *AD HOC* COUNCIL WORKING GROUP
ON THE ORGANIZATION'S STRATEGIC PLAN**

1 General

1.1 Unless otherwise decided by the Assembly or the Council, the *Ad Hoc* Council Working Group on the Organization's Strategic Plan (CWGSP) will, during the course of a biennium:

- .1 review data collected and collated against the Organization's performance indicators and consider any required changes and improvements to the indicators that will facilitate the measurement and analysis of organizational performance;
- .2 review the status of the Organization's High-level Action Plan for a given biennium and prepare an updated draft High-level Action Plan covering the subsequent biennium;
- .3 review the status of the Organization's Strategic Plan and, as appropriate, prepare an updated draft Strategic Plan "rolled forward" to the subsequent six-year period;
- .4 consider matters related to the application of the Strategic Plan and High-level Action Plan throughout the Organization;
- .5 undertake any other tasks assigned to it by the Council; and
- .6 submit a report to the Council, following each of its sessions, in accordance with the Guidelines on the organization and method of work of the Council.

1.2 The CWGSP will formulate its proposals within the framework of the IMO Convention and take into account resolution A.909(22), with particular reference to operative paragraph 2 thereof. The CWGSP will also be guided by resolutions A.500(XII), A.777(18), A.900(21) and A.901(21), which address matters related to coordination of the work of the Committees by the Council; improvements in the work methods and organization of work of the Organization; and objectives of the Organization.

2 Specific (CWGSP 10)

2.1 At its tenth session, scheduled to be held from 14 to 18 September 2009, the CWGSP will undertake the following tasks:

- .1 analyse data collected and collated against the Organization's performance indicators and consider their further development;
- .2 review Assembly resolution A.990(25) on High-level Action Plan of the Organization and priorities for the 2008-2009 biennium and, in so doing: consider the status of production of the outputs planned for 2008-2009; consider proposals on outputs and priorities for 2010-2011; and prepare an updated draft High-level Action Plan for the 2010-2011 biennium, together with a covering draft Assembly resolution;

- .3 review Assembly resolution A.989(25) on Strategic Plan for the Organization (for the six-year period 2008 to 2013) and, as appropriate, prepare an updated draft Strategic Plan “rolled forward” for the period 2010 to 2015, together with a covering draft Assembly resolution;
- .4 prepare a draft timeframe to align the Organization’s strategic planning and budgeting cycles (document C 102/8, paragraph 6.2);
- .5 review the draft Assembly resolution and draft guidelines on the application of the Strategic Plan and the High-level Action Plan, which it had previously prepared (document C 102/3(a), annex 1), with a view to accommodating, as appropriate, related matters raised by MSC 86 (document C 102/9/Add.1, paragraph 67);
- .6 prepare a “migration plan” to support an effective transition from current working arrangements to full implementation of the aforementioned guidelines throughout the Organization;
- .7 advise on how the Council, with the support of the Secretary-General, may best review working arrangements and associated budgetary factors on a continuous basis, taking into account, in particular, suggestions made during the Council’s 102nd session and in documents C 102/8/1 and C 102/3(a) (table 2, annex 2); and
- .8 present a report on the foregoing matters to the Council, at its twenty-fifth extraordinary session, for consideration, approval and, where appropriate, submission to the twenty-sixth regular session of the Assembly for adoption.
