

COUNCIL
118th session
Agenda item 16(b)

C 118/16(b)
26 May 2017
Original: ENGLISH

ASSEMBLY MATTERS

Preparations for the thirtieth regular session of the Assembly

Note by the Secretary-General

SUMMARY

<i>Executive summary:</i>	This document contains information on practical arrangements for the thirtieth session of the Assembly
<i>Strategic direction:</i>	No related provisions
<i>High-level action:</i>	No related provisions
<i>Output:</i>	No related provisions
<i>Action to be taken:</i>	Paragraph 5
<i>Related documents:</i>	None

1 The thirtieth regular session of the Assembly is due to be held at the Headquarters of the Organization from Monday, 27 November to Wednesday, 6 December 2017.

2 The arrangements for holding the thirtieth session of the Assembly are progressing according to plan. The Note Verbale inviting Member States and other representatives will be issued immediately after C 118 and will include a general information leaflet providing practical guidance to delegates, which will be distributed in electronic format through IMODOCS in all official languages.

3 Following the standard practice, the plenary meetings will be held in the Main Hall on the ground floor. Committee 1 (Administrative, Financial, Legal and Technical Cooperation Committee) of the Assembly will also be held in the Main Hall when there is no plenary meeting. Committee 2 (Technical Committee) will be held in Committee Room 9 on the second floor. During plenary sessions, a video link will be established between the Main Hall and Committee Room 9 to permit participants in excess of the capacity of the Main Hall to observe the proceedings. With the introduction of the audio recording of meetings in the Main Hall and Committee Room 9, all plenary sessions and records of the Committees' deliberations will be recorded and will be available to play back on IMODOCS. There will be no summary records.

4 Administrative arrangements in connection with voting are in place, including the review of the video instructions to assist Member States in regard to the election of Council Members.

Action requested of the Council

5 The Council is invited to take note of the information provided in this document and to comment, as it may deem appropriate.
