



COUNCIL  
90th session  
Agenda item 18

C 90/18/Add.1  
10 June 2003  
Original: ENGLISH

## WORK PROGRAMME AND BUDGET FOR THE TWENTY-THIRD FINANCIAL PERIOD 2004-2005

### Proposals by the Secretary-General

#### SUMMARY

<b><i>Executive summary:</i></b>	This documentation presents the proposed investment Plan for 2004-2005 financed by the Organization's Headquarters Capital Fund.
<b><i>Action to be taken:</i></b>	Paragraph 4
<b><i>Related documents:</i></b>	C 90/18 – Part 1 and Part 2

## 1 Introduction

1.1 The Secretary-General's proposals for the Work Programme and Budget for the twenty-third financial period 2004-2005 are presented to the Council in Part 1 and Part 2 of document C 90/18.

## 2 Meetings

2.1 The proposed programme of meetings for 2004 and 2005 includes one diplomatic Conference on Ballast Water Management. The Council is aware that this diplomatic meeting was originally planned to be held in 2003 but was postponed to 2004 following the recommendation of the Marine Environment Protection Committee at its 48<sup>th</sup> session.

2.2 Subsequent to the presentation by the Secretary-General of his Work Programme and Budget for the biennium 2004-2005 in document C 90/18, the Legal Committee at its 86<sup>th</sup> session in April-May 2003 decided to recommend to the Council at its current session to make provision for one diplomatic conference in each year of the biennium 2004-2005 to consider:

- a draft convention on wreck removal; and
- a draft protocol to amend the Convention on the Suppression of Unlawful Acts against the Safety of Maritime Navigation, 1988, and its Protocol of 1988 relating to Fixed Platforms Located on the Continental Shelf (SUA Convention and Protocol).

2.3 Accordingly, if the Council approves this recommendation, the programme of meetings in 2004 and 2005 will need to be adjusted to reflect the two additional diplomatic conferences;

For reasons of economy, this document is printed in a limited number. Delegates are kindly asked to bring their copies to meetings and not to request additional copies.

additional budgetary provisions of £60,500 in 2004 and £63,500 in 2005 would be required. Taking into account the Council's views on this matter, revised resource requirements for 2004 and 2005 will be presented by the Secretary-General to the Council's 22nd extraordinary session in November 2003.

### **3 Funds**

3.1 The structure of the Secretary-General's budget proposals financed from the regular assessed budget have been presented on a programme budget basis since 1998. On previous occasions, the Council will recall that the Work Programme and Budget proposals of the Organization's main four Funds (excluding the Technical Co-operation Fund) namely, the Headquarters Capital Fund, the Printing Fund, the Termination Benefit Fund and the Training and Development Fund were presented on the basis of objects of expenditure. The Secretary-General recognizes the need to modify such presentations within a unified programme structure and to build this architecture into the replacement accounting, budgetary and financial information system during 2004-2005. It will be recalled that the Technical Co-operation Fund already forms part of the Programme reporting framework of the Integrated Technical Co-operation Programme (ITCP) to the Technical Co-operation Committee.

3.2 Programme objectives for the other main four Funds are being prepared, taking into account the recommendations and comments presented by the External Auditor in document C 90/17(b)/Add.2 with a view to their presentation to the Council's 22nd extraordinary session in November 2003.

3.3 If the Council decides to re-establish the Intersessional Working Group on Accounts and Audit (CIWGAA) to review the recommendations in the External Auditor's report, the Secretary-General would intend to provide the CIWGAA with explanatory documentation concerning the proposed new structure for the Funds in question, so that the CIWGAA can advise the Council at its 22nd extraordinary session in November 2002.

3.4 The Council will appreciate that there remain uncertainties concerning the prospective Headquarters Capital investment programme in 2004-2005, notably in respect of the replacement accounting, budgetary and financial information system, which is the subject of agenda item 13 (Change Management Programme), and in respect of the prospective major capital repair programme for the Organization's Headquarters Building, in respect of which the United Kingdom authorities have commissioned a wide-ranging consultancy report. The table at annex provides a provisional programme for the Headquarters Capital Fund for 2004-2005, which will be updated for the Council's 22nd extraordinary session in November 2003 and presented on the new Programme basis.

### **4 Action requested of the Council**

4.1 The Council is invited to take note of the information presented in this document.

\*\*\*

**Headquarters Capital Investment Programme 2002-2005**  
**financed by the Headquarters Capital Fund**  
**(expressed in sterling pounds)**

	2002	2003	2004	2005
<b>Description</b>				
<b>Balance brought forward</b>	1,115,079	990,010	2,392,160	697,160
<b>Interests earnings and other misc income</b>	105,702	102,150	100,000	70,000
<b>Transfers from other Funds</b>	1,200,000	2,900,000	550,000	550,000
<b>Balance available</b>	<b>2,420,781</b>	<b>3,992,160</b>	<b>3,042,160</b>	<b>1,317,160</b>
<b>Less: expenditure</b>	<b>Actual</b>	<b>Estimate</b>	<b>Prospective</b>	<b>Prospective</b>
<b>Major building repairs:</b>				
<b>External and internal refurbishments</b>	1/			
Main roof	-	10,000	10,000	10,000
External/Internal vertical surfaces	-	10,000	-	-
Lifts/Escalators	3,064	40,000	40,000	10,000
Offices renovations	15,938	20,000	20,000	30,000
Carpet replacement	24,086	20,000	20,000	20,000
<b>Engineering and electrical installations</b>				
Security/Fire alarm systems renovation		20,000	20,000	10,000
Security pass system		75,000	-	-
Engineering services	11,153	20,000	25,000	25,000
Electrical services	11,883	10,000	20,000	20,000
Chiller replacement - air condition system	374,755			
	440,879	225,000	155,000	125,000
<b>Improving information technology</b>				
Software design, installation and implementation including consultancy	105,414	-	150,000	150,000
Replacement/Upgrading hardware/network servers and software packages	109,695	150,000	150,000	150,000
Internal/Local Network upgrades	319,363	85,000	80,000	80,000
Personal desk top computers	3,697	260,000	120,000	120,000
Interim solution (software development)		200,000	-	-
Integrated Financial Planning and Accounting (ERP)		500,000	1,337,000	250,000
	538,169	1,195,000	1,837,000	750,000
<b>Review of financial/administrative processes - Consultancy support</b>	383,539	-	-	-
<b>Replacement of furniture and equipment</b>	2/			
Document machinery	-	-	233,000	233,000
Purchase of office furniture, equipment and vehicles	68,184	180,000	120,000	50,000
Conference equipment				
	68,184	180,000	353,000	283,000
	1,430,771	1,600,000	2,345,000	1,158,000
<b>Balance carried forward</b>	<b>990,010</b>	<b>2,392,160</b>	<b>697,160</b>	<b>159,160</b>
1/ 20% IMO share balance being financed by UK Government				
2/ 3 year lease-purchase option				
<b>Resource transfers/others</b>	<b>2002</b>	<b>2003</b>	<b>2004</b>	<b>2005</b>
General Fund cash surplus	500,000	2,900,000		
Regular Budget	0	0	300,000	300,000
Printing Fund cash surplus	700,000	0	250,000	250,000
	0	0		
	<b>1,200,000</b>	<b>2,900,000</b>	<b>550,000</b>	<b>550,000</b>