

INFORMATION TO APPLYING COMPANY

If the application is intended for access to airport security restricted areas (see the section “reasons for check” below), the company must submit completed forms through the airport concerned. In order to obtain application forms for records check must a person authorised by the company to obtain such forms be registered with the Swedish Transport Agency. That can be done by submitting the application “Authorisation for check of criminal records for aviation security”.

Incomplete applications will prolong the processing period. Clear legible writing.

Applying company (To be completed by the Organisation, Contractor and Subcontractor)

Date	Company	VAT/Organisation number	Department
Address	Post code	City	Contact No.
Signature of authorised person		Name (in block letters)	
Place of duty	If the Application is for a temporary assignment (from until)		
If contract work; Employer			
Employer's signature		Name (in block letters)	
If contract work; Subcontractor			
Subcontractor's signature		Name (in block letters)	

The Criminal records check concerns (Please attach a copy of a valid passport or national ID-Card to this application if the applicant does not have a Swedish citizenship)

Surname	Forename(s) (all given names)		
Swedish personal identity number (ÅÅMMDD-XXXX)	Co-ordination number (ten digits)		
Address	Post code	City/Country	
Profession/position applied for	Sex	Contact No.	
Foreign passport number	Citizenship Country/Countries		
Place of birth City, Country (If outside Sweden)	Former citizenship (Country/Countries)		
Latest home address in foreign country (refers to permanent residence for the last five years)	Post code	City/Country	

Application for a criminal records check for aviation security

Reason for check (To be completed by the applying company). Mark an "X" in the appropriate box and describe the intended duties in the space below.

A position... <input type="checkbox"/> that permits unescorted access to security authorised and restricted areas <input type="checkbox"/> as certified security personnel <input type="checkbox"/> that entails that the person has more than limited access to highly sensitive confidential information of importance for aviation security <input type="checkbox"/> that entails that a person is issued a crew identity card <input type="checkbox"/> as a security manager <input type="checkbox"/> as an instructor carrying out courses for security personnel and EDD-teams	<input type="checkbox"/> as a validator of aviation security in the EU <input type="checkbox"/> as a dog handler in an EDD-team <input type="checkbox"/> that entails unescorted access to identifiable air cargo <input type="checkbox"/> that entails unescorted access to necessities used onboard <input type="checkbox"/> that entails unescorted access to necessities to the airport <input type="checkbox"/> entailing a person to carry out security checks, access checks or other security measures outside an authorised area.
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Reason for check – Describe the intended duties (e.g. cleaners that will have unescorted access to unauthorised areas, or security personnel that will work in the security control areas).

Information

Records check means information acquired pursuant to the Criminal Records Act (1998:620), Suspicion Registers Act (1998:621) or Police Data Act (2010:361). Records check also means acquired personal information processed by The Swedish Police Authority or The Swedish Security Service without being included in the afore mentioned register.

The personal information provided with this application will be processed in accordance with Article 6.1.e of the General Data Protection Regulation EU 2016/679 and provisions in the Security Protection Act (2018:585) and the Security Protection Ordinance (2018:658). The objective with data processing is to enable for The Swedish Transport Agency to handle and administer register checks. For further information on how The Swedish Transport Agency processes personal data and the registered person's rights, please visit www.transportstyrelsen.se/personuppgifter

Consent to check of criminal records (To be completed by the person the records check concerns)

You will be going through a security clearance process which includes a record check because you currently hold or have applied for a position with access to highly sensitive information or to security restricted areas.

I HEREBY CONSENT TO A CRIMINAL RECORDS CHECK

A check of public records may not be carried out without your consent. You are therefore requested to give your consent by signing your name below. The consent also applies to renewed checks as long you are employed in this position.

Place	Date
Signature	Name (in block letters)

TO BE COMPLETED BY THE AIRPORT CONCERNED

It is hereby certified that a legitimate reason for check of criminal records exists.

Airport	Date
Security administrator, Security Manager or equivalent at the airport.	

Application shall be sent by the airport to

Transportstyrelsen,
Sjö- och luftfart, Sektionen för sjöpersonal,
Registerkontroll, SE-601 73 Norrköping, Sweden