

Information to applying company

Applications related to unescorted access to security restricted areas (see "reason for check" below) shall be sent from the airport concerned.

Information about the person responsible for applications for background check shall be sent to the Swedish Transport Agency by using the form "Authorisation for check of criminal records".

Incomplete applications will be returned. (*= mandatory information)

Date*	Company*	VAT/Organisation number*	Department
Address*		Postal code*	City*
Phone number*			
Signature of authorised person at applying company*		Name in block letters*	
If contract work; Employer			
Signature Employer		Name in block letters	
If contract work; Subcontractor			
Signature Subcontractor		Name in block letters	
Place of duty*		Application relates to a time limited assignment (from-to)	

<p>Reason for check (mandatory information at least one alternative)</p> <p><input type="checkbox"/> Staff with unescorted access to security restricted areas or security areas</p> <p>Describe tasks within a security restricted area/security area:</p> <p><input type="checkbox"/> Staff with crew identification cards</p>	<p><input type="checkbox"/> Persons with more than limited access to restricted information about aviation security</p> <p><input type="checkbox"/> Security staff</p> <p><input type="checkbox"/> Security managers</p> <p><input type="checkbox"/> Security managers/Known consignor</p> <p><input type="checkbox"/> Security managers/Known supplier</p> <p><input type="checkbox"/> Instructors</p> <p><input type="checkbox"/> Validators</p> <p><input type="checkbox"/> EDD</p>
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The check of criminal records relates to (*= mandatory information)

Swedish personal identity number (YYMMDD-XXXX) or birthday*	Co-ordination-number (ten digits)	All given names*	
Surname*		Former surname	
Address*		Postal code*	City*
Title/Occupation*	Mobile number*	Country*	Sex*

Personal data stated in relation to the application will be handled in accordance with the Personal Data Act. For more information, visit the Swedish Transport Agency's web site.

Foreign citizens/former foreign citizens (* = mandatory information)

Please note, a copy of passport/identification card must be attached to the application.

Foreign passport number*	Citizen of (in case of foreign citizenship)*	
Place of birth*	Former citizen of (in case of former foreign citizenship)*	
Latest home address in foreign country*		Swedish citizen, year*

Information

The information you provide will be recorded in a database. This record is important for protection against terrorism. The purpose of the record is to be able to confirm that a check of criminal records has been carried out and when this was done. The record also states a person's place of duty. Following a written request, you may obtain an extract from the Swedish Transport Agency's records.

A person that is employed for duties with importance for the protection against terrorism must successfully complete a background check. The check shall clarify whether the person is believed to be loyal to the interests to be protected and otherwise reliable from a security point of view.

A check of criminal records covers information in the Criminal Records Act (1998:620), the Act on Records of Suspected Persons (1998:621) and the Police Data Act (1998:622). The check also covers information from the Swedish Police or the Swedish Security Service, but does not include information related to the preliminary investigation or special investigations.

You are to undergo a background check including a check of criminal records because you hold or have applied for a position that is important to protection against terrorism.

Consent to check of criminal records

A check of public records may not be carried out without your consent. You are therefore requested to give your consent by signing your name below. The consent also applies to renewed checks as long you are employed in this position.

Place	Date
Name/Signature	Name in block letters

To be completed by the airport concerned

It is hereby certified that a legitimate reason for check of criminal records exists.

Airport	Date
Security administrator	
Application shall be sent by the airport to Swedish Transport Agency, Registerkontroll, SE-601 73 Norrköping, Sweden	
Telefax +46 11-12 02 14	E-mail address registerkontroll@transportstyrelsen.se