

Application for issue/revalidation/ renewal of (Student) Air Traffic Controller (ATCO) licence, ratings and endorsements

1 (3)

According to the requirements to Regulation (EU)
2015/340. GM1.ATCO.AR.D.001(a)

Part A: Applicant's details

Name		Date of birth (dd/mm/yyyy)
Permanent address		
Postal code	City	
Tel/mobile number	E-mail address	
(Student) ATCO Licence details (if applicable)		
Licence serial No		
Employer's details (if applicable)		

Part B: Application for (Tick the relevant boxes)

<input type="checkbox"/> Issue of Student ATCO Licence, rating(s) and rating endorsement (Part C, E and F of this form)
<input type="checkbox"/> Issue of ATCO Licence, rating(s) and rating endorsement (Part C, E and F of this form)
<input type="checkbox"/> Revalidation of ATCO Licence rating, endorsement (Part C, D, E and F of this form)
<input type="checkbox"/> Renewal of ATCO Licence rating, endorsement (Part C, D, E and F of this form)

Part C: Rating/Rating endorsement/ATC unit/Sector/Working position

	Unit	Sector	Working position			
<input type="checkbox"/> ADI				<input type="checkbox"/> TWR	<input type="checkbox"/> GMS	<input type="checkbox"/> RAD
<input type="checkbox"/> APS				<input type="checkbox"/> PAR	<input type="checkbox"/> SRA	<input type="checkbox"/> TCL
<input type="checkbox"/> ACS				<input type="checkbox"/> TCL		
<input type="checkbox"/> ACP						
<input type="checkbox"/> APP						

Other endorsements	
<input type="checkbox"/> OJT1	<input type="checkbox"/> STDI <input type="checkbox"/> Assessor
Declaration;	
I certify that the applicant comply with all necessary requirements indicated for the endorsement.	
Date (dd/mm/yyyy)	Name, Manager operations/C ATS
Signature, Manager operations/C ATS	

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Part D: Unit endorsement revalidation/renewal

The applicant meets the requirement according to Regulation (EU) 2015/340 and to the unit

The unit/licence endorsement annotated below are revalidated/renewed* (delete as appropriate).

Based on this, **REVALIDATION/RENEWAL** can be done as listed below.

Unit endorsement	Valid until

I certify that the data is complete and true

Authorised assessor and licence number	Name
Signature	
<input type="checkbox"/> Certificate by ATC provider proving that the licence holder has fulfilled the requirements in accordance with the approved unit competence scheme (if part D is filled in)	

Part E: Declaration

I hereby

- 1 apply for the issue/revalidation/renewal of (Student) ATCO Licence, rating and/or endorsement as indicated;
- 2 confirm that the information contained herein is correct at the time of the application;
- 3 confirm that I am not holding any (Student) ATCO Licence issued in another Member State;
- 4 confirm that I have not applied for any (Student) Licence in another Member State; and
- 5 confirm that I have never held a (Student) ATCO Licence issued in another Member State which has been revoked or suspended in any other Member State.

I understand that any incorrect information provided herein could prohibit me from holding a (Student) ATCO Licence.

Date (dd/mm/yyyy)	Name
Signature	

Part F: Certificates/Documents

Please enclose all relevant certificate and/or documents and fill in the boxes

- ☐ 1. Copy of relevant training certificate/documents proving the successful completion of
- ☐ a. Initial training
 - ☐ b. Rating training
 - ☐ c. Unit training
 - ☐ d. Practical instructor training
 - ☐ e. Assessor training
 - ☐ f. Refresher training
- ☐ 2. Copy, other documentation

Instruction for completing application for issue/revalidation/ renewal of (Student) Air Traffic Controller (ATCO) licence, ratings and endorsements

A. Applicant's details

Please enter complete information

B. Application for

Please tick relevant boxes

Issue = the first issue/Sign by applicant

- student ATCO licence,
- ATCO licence,
- ratings,
- rating endorsements,
- unit endorsements

Revalidation = Assessor fills in and sign

- valid ratings,
- valid rating endorsements,
- valid unit endorsements

Renewal = Assessor fills in and sign

- lapsed ratings,
- lapsed ratings endorsements,
- lapsed unit endorsements

C. Rating/rating endorsement/ATC unit/sector/working position

Please tick relevant boxes for rating and/or rating endorsement. If applicable, enter information about unit and sector/position.

Other endorsement (OJTI, STDI, Assessor)

Please tick relevant boxes for license endorsement.

Note! It is only the Manager operations/C ATS who is allowed to certify the applicant's experience.

D. Unit endorsement revalidation/renewal

This field shall only be used when the assessor transfer the revalidation/renewal of unit endorsements to the licence.

E. Declaration

Only the applicant may sign this declaration.

F. Certificates/Documents

Please tick relevant boxes and include documents necessary.