

COUNCIL
110th session
Agenda item 14

C 110/14
13 March 2013
Original: ENGLISH

**PERIODIC REVIEW OF ADMINISTRATIVE REQUIREMENTS IN
MANDATORY IMO INSTRUMENTS**

**Costs related to meetings of the Ad Hoc Steering Group
for Reducing Administrative Requirements**

Note by the Secretary-General

SUMMARY

<i>Executive summary:</i>	Following the request by C 109, this document reports on the costs for the Organization in hosting meetings of the Ad Hoc Steering Group for Reducing Administrative Requirements, as well as on the composition of that Group
<i>Strategic direction:</i>	8
<i>High-level action:</i>	8.0.4
<i>Planned output:</i>	8.0.4.1
<i>Action to be taken:</i>	Paragraph 6
<i>Related documents:</i>	C 109/D; and resolution A.1043(27)

Background

1 At its 109th session, the Council received information on the composition of the Ad Hoc Steering Group for Reducing Administrative Requirements (SG-RAR) and in that connection the Council requested the Secretary-General to report at C 110 on the estimated costs to the Organization of hosting the meetings of SG-RAR.

Costs regarding the hosting the meetings of SG-RAR

2 Four meetings of the SG-RAR have been held from September 2012 to March 2013, with an additional meeting planned for July 2013. The meetings have all been held in London at IMO Headquarters with up to two members of the SG-RAR participating remotely (through telephone or video link). The duration of the meetings has varied from half a day to one and a half days.

3 As the meetings are not on the official IMO Programme of Meetings, there are no costs for interpretation or translation. The costs associated with holding the meetings are negligible, and relate to energy costs for lighting, heating of meeting room and costs in relation to ensuring remote participation.

4 In addition, the Secretariat's participation in the SG-RAR (as a full member, not as secretariat support) is an indirect cost for the Organization, as time cannot be used for other purposes. This is similar to the indirect cost incurred by the Member States and international organizations in consultative status that have agreed to serve on the SG-RAR following the decision of the Council at its 108th session to establish the SG-RAR composed of specific interests.

Composition of the SG-RAR

5 Due to the departure from London of its member for the Philippines, there has been a change in the composition of the SG-RAR. A new candidate was put forward by the Philippines, and the balance of the interests identified by the Council to be reflected in the composition of the SG-RAR, therefore, remains unchanged, which can be seen in the annex.

Action requested of the Council

6 The Council is requested to note the information on costs to the Organization of hosting the meetings of SG-RAR and the composition of the SG-RAR.

ANNEX

COMPOSITION OF THE AD HOC STEERING GROUP FOR REDUCING ADMINISTRATIVE REQUIREMENTS

		Flag State	Port State	SIDS and LDCs	Shipowners	Seafarers	Ship-building Industry	Non-Council member	Ship/ crew manager	Ship recycling	IMO
Mr. John Akhurst, Assistant Director	Bahamas	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>							
Captain Jorge Imhoff, Alternate Permanent Representative	Chile		<input checked="" type="checkbox"/>								
Mr. Jun SUN, Second Secretary (Maritime)	China				<input checked="" type="checkbox"/>					<input checked="" type="checkbox"/>	
Dr. Christos Ataliansis, Alternate Permanent Representative of the Republic of Cyprus to IMO	Cyprus								<input checked="" type="checkbox"/>		
Ms. Anne Skov Strüver, Head of Division	Denmark	<input checked="" type="checkbox"/>									
Mr. Ali Akbar Marzban, Deputy Permanent Representative of the Islamic Republic of Iran to IMO	Iran (Islamic Republic of)							<input checked="" type="checkbox"/>			
Mr. Hideo Kubota, Executive Researcher	Japan	<input checked="" type="checkbox"/>					<input checked="" type="checkbox"/>				
Ms. Angela Plott, Deputy Commissioner, Maritime Affairs	Marshall Islands	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>				<input checked="" type="checkbox"/>			

		Flag State	Port State	SIDS and LDCs	Shipowners	Seafarers	Ship-building Industry	Non-Council member	Ship/ crew manager	Ship recycling	IMO
Mr. Mohamed Marzagui, Head of Navigation Safety Division	Morocco		<input checked="" type="checkbox"/>								
Mr. Kees Polderman, Assistant Director, International Maritime Affairs	Netherlands		<input checked="" type="checkbox"/>								
Mr. Ike Enriquez, Technical Adviser (Maritime), Office of the Coast Guard Attaché, Embassy of the Philippines	Philippines					<input checked="" type="checkbox"/>					
Mr. Hyuntae Kim, Resident Representative of the Republic of Korea to IMO	Republic of Korea	<input checked="" type="checkbox"/>					<input checked="" type="checkbox"/>				
Mr. Dumisani Ntuli, Minister (Maritime Affairs), Alternate Permanent Representative of South Africa to IMO	South Africa		<input checked="" type="checkbox"/>								
Ms. Katy Ware, Permanent Representative of the United Kingdom to IMO, Head of International Maritime Coordination	United Kingdom	<input checked="" type="checkbox"/>									
Mr. Emanuel Terminella, International Outreach Team Leader	United States				<input checked="" type="checkbox"/>				<input checked="" type="checkbox"/>		
Mr. Jeppe Skovbakke Juhl, Senior Marine Technical Officer	BIMCO				<input checked="" type="checkbox"/>						
Mr. David Tongue, Director	ICS				<input checked="" type="checkbox"/>						

		Flag State	Port State	SIDS and LDCs	Shipowners	Seafarers	Ship-building Industry	Non-Council member	Ship/ crew manager	Ship recycling	IMO
Mr. Bjørn-Erik Kristoffersen, Accredited Representative for the ITF at IMO	ITF					<input checked="" type="checkbox"/>					
Mr. Jesper Loldrup, Head, Policy and Planning Unit	IMO										<input checked="" type="checkbox"/>