PROVISIONAL AGENDA

for the seventh session of the Sub-Committee to be held at IMO Headquarters,
4 Albert Embankment, London, SE1 7SR,
from Wednesday, 15 to Friday, 24 January 2020

(Session commences at 9.30 a.m. on Wednesday, 15 January 2020)

Opening of the session

1 Adoption of the agenda

2 Decisions of other IMO bodies

3 Routeing measures and mandatory ship reporting systems (OW 4)

4 Updates to the LRIT system (OW 5)

5 Application of the "Indian Regional Navigation Satellite System (IRNSS)" in the maritime field and development of performance standards for shipborne IRNSS receiver equipment (2.9)

6 Recognition of the Japanese regional navigation satellite system Quasi-Zenith Satellite System (QZSS) and development of performance standards for shipborne satellite navigation system receiver equipment ¹

7 Revision of the Guidelines for vessel traffic services (resolution A.857(20))¹

8 Consideration of descriptions of Maritime Services in the context of e-navigation (2.11)

9 Updating of the GMDSS master plan and guidelines on Maritime Safety Information (MSI) (OW 6)

10 Safety measures for non-SOLAS ships operating in polar waters (OW 40)

¹ Output number to be confirmed by the Council in due course.
Revision of SOLAS chapters III and IV for Modernization of the GMDSS, including related and consequential amendments to other existing instruments (2.10)

Response to matters related to the Radiocommunication ITU R Study Group and ITU World Radiocommunication Conference (2.1)

Revision of the Guidelines on places of refuge for ships in need of assistance (resolution A.949(23))

Developments in GMDSS satellite services (6.2)

Further development of the provision of global maritime SAR services (OW 28)

Guidelines on harmonized aeronautical and maritime search and rescue procedures, including SAR training matters (OW 29)

Amendments to the IAMSAR Manual (OW 1)

Unified interpretation of provisions of IMO safety, security, and environment-related conventions (6.1)

Validated model training courses (1.3)

Biennial status report and provisional agenda for NCSR 8

Election of Chair and Vice-Chair for 2021

Any other business

Report to the Maritime Safety Committee

Notes:

1. In accordance with the document on Organization and method of work of the Maritime Safety Committee and the Marine Environment Protection Committee and their subsidiary bodies (MSC-MEPC.1/Circ.5/Rev.1):

   .1 documents should be received in the Secretariat as follows:²

   .1 bulky documents³ (those containing more than six pages), by Tuesday, 15 October 2019;

   .2 non-bulky documents (those containing six pages or fewer) and also bulky information documents, by Tuesday, 12 November 2019; and

² Documents other than information documents and reports from sub-committees, working, drafting, correspondence and other working groups and the Secretariat, and which contain more than 20 pages, in line with paragraph 6.11 of the annex to MSC-MEPC.1/Circ.5/Rev.1, will not be translated in their entirety. Such documents should include, for translation purposes, a summary not longer than four pages, with the technical content submitted as an annex in the language needed by working groups (i.e. English).

³ In the case of documents containing more than 50 pages, the provisions of paragraph 6.12.1 of the annex to MSC-MEPC.1/Circ.5/Rev.1 are to be applied.
3 documents commenting on those referred to in sub-paragraphs .1 and .2 above containing four pages or fewer, by Tuesday, 26 November 2019. These documents should start with a paragraph clearly indicating the document on which comments are made and stating that the document is submitted in accordance with the provisions of paragraph 6.12.5 of MSC-MEPC.1/Circ.5/Rev.1; for reasons of economy, documents should be submitted in single spacing, and be as concise as possible and:

.1 all documents should include a brief summary prepared in accordance with section 6 of the annex to MSC-MEPC.1/Circ.5/Rev.1;

.2 substantive documents should conclude with a summary of the action which the Sub-Committee is invited to take; and

.3 information documents should conclude with a summary of the information contained therein; and

.3 the following word-processing format should be observed in order to standardize the presentation of documents:

- font: Arial;
- font size: 11 pt;
- justification: full;
- margins: 2 cm top, 2.5 cm bottom, left and right.

A template is available on the IMODOCS website for use in the preparation of documents.

To facilitate processing, documents should be submitted in Microsoft Word, preferably by email, to ncsr@imo.org. It should be noted that the file size limit for the IMO email system is set at 10 Mbytes. If submitters do not receive an acknowledgement receipt by the Secretariat within five working days, they should contact the Secretary of the Sub-Committee without delay.

2 Documents containing proposals for the establishment of, or amendments to, ships' routeing systems or ship reporting systems should take into account the Procedure for the submission of documents containing proposals for the establishment of, or amendments to, ships' routeing systems or ship reporting systems (MSC.1/Circ.1608).

3 The Maritime Safety Committee has recommended that the sub-committees should strictly observe the provisions in the annex to MSC-MEPC.1/Circ.5/Rev.1, which, inter alia, provide that the Secretariat should strictly apply the rules concerning the submission of documents and not accept late submissions from Member States or international organizations.

4 In order to improve access to information and increase transparency, submitters of meeting documents are invited to give their consent for their documents to be released to the public prior to the meeting by checking the "opt-in box" at the top right corner of the new document template provided on IMODOCS (pre-session public release). In the absence of explicit consent, submissions will not be released to the public prior to the meeting.