



AD HOC COUNCIL WORKING GROUP ON  
THE ORGANIZATION'S STRATEGIC PLAN  
11th session  
Agenda item 2(b)

CWGSP 11/2(b)  
24 March 2010  
ENGLISH ONLY

## REVIEW OF WORKING ARRANGEMENTS AND ASSOCIATED BUDGETARY FACTORS

### (b) Volume of work

#### Note by the Secretariat

##### SUMMARY

<i>Executive summary:</i>	This document presents, at annex, indicative data on the volume of work carried out by the Organization in recent years
<i>Strategic direction:</i>	4
<i>High-level action:</i>	4.0.1, 4.0.7
<i>Planned output:</i>	4.0.1.2, 4.0.7.5
<i>Action to be taken:</i>	Paragraph 4
<i>Related documents:</i>	C/ES.25/3(a), paragraph 31.3

1 At its tenth session, the *Ad Hoc* Council Working Group on the Organization's Strategic Plan (CWGSP) recalled discussions during the Council's 102nd session on further opportunities for making economies and efficiency gains and noted information contained in several relevant documents. Owing to time constraints, however, the Working Group decided to reconvene early in 2010, with the endorsement of the Council's 25th extraordinary session, to reconsider several aspects of the topic, including the volume of work throughout the Organization's deliberative organs in order to facilitate strategic decision-making with respect to the overall meetings' programme.

2 To assist the Working Group in its consideration of the latter aspect, the annexes to this document provide indicative data on:

- .1 substantive items currently on the agendas of parent bodies, sub-committees and intersessional meetings, together with a comparison over recent years, in order to illustrate the sheer number of topics under consideration by the Organization at this time (annex 1)<sup>1</sup>; and

<sup>1</sup> Note that this annex does not take into account any new items already proposed for consideration but yet to be approved by parent bodies.

- .2 the number of intersessional meetings, correspondence groups, working groups, drafting groups and other groups that have been established over recent years to facilitate initial discussion and subsequent progress, within parent bodies and sub-committees, on the substantive agenda items being considered at that time (annex 2)<sup>2</sup>.

3 The latter annex, in particular, illustrates the challenge, to Member States and observers, of participating in a high number of often simultaneous forums (whether in person or by correspondence) and, to the Secretariat, of servicing such forums efficiently and effectively and the high standard expected of it.

#### **Action requested of the Working Group**

4 The Working Group is invited to consider the information provided and take action as it deems appropriate.

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<sup>2</sup> Note that this annex does not include any type of group established by intersessional meetings.

**ANNEX 1**

<b>TABLE 1A – CURRENT WORKLOAD – SUBSTANTIVE AGENDA ITEMS IN PARENT BODIES DURING 2010</b>										
<b>MEPC 60</b>	<b>MSC 87</b>	<b>TC 60</b>	<b>C 104</b>	<b>FAL 36</b>	<b>MEPC 61</b>	<b>LC 32/LP 5</b>	<b>C 105</b>	<b>LEG 97</b>	<b>MSC 88 (expected)</b>	<b>Assembly (n/a)</b>
Ballast water	Work of other bodies	Work of other bodies	Strategy and planning	Work of other bodies	Ballast water	Status of LC/LP	Strategy and planning	Financial security:	Work of other bodies	
Ship recycling	Adoption of amendments	ITCP 2008-2009	Organizational reforms	Adoption of amendments	Ship recycling	Reports of Scientific Groups	Organizational reforms	Fair treatment	Adoption of amendments	
Air pollution	Maritime security	Financing for ITCP	Resource management:	Review of FAL Convention	Air pollution	Ocean fertilization	Resource management:	Implementation of Bunkers Convention	Maritime security	
Adoption of amendments	GBS	Partnerships	VIMSAS	Electronic means	Adoption of amendments	CO2 sequestration	VIMSAS	Amendments to 1996 LLMC Protocol	GBS	
Interpretations	LRIT	VIMSAS	MEPC report	Formalities	Interpretations	Compliance issues	FAL report	Piracy: national legislation	LRIT	
OPRC and OPRC-HNS	DE reports	Integration of women	MSC report	Certificates and documents	OPRC and OPRC-HNS	TC matters	MEPC report	Work of other bodies	FSI report	
Special Areas & PSSAs	FSI report	Institutional development	TCC report	Security and facilitation	Special Areas & PSSAs	Interpretations	LC report	TC matters	NAV report	
Reception facilities	NAV report	ITCP and MDGs	TC Fund	Ship/port interface	Reception facilities	Radioactives wastes	STCW Conference report	Status of conventions	DSC report	
Reports of sub-committees	DSC report	Work programme	HNS Conference report	TC matters	Reports of sub-committees	Monitoring for purposes of LC/LP	[Vital shipping lanes]	Work programme	DE report	
Work of other bodies	STW report	Any other business	WMU	Relations with other organizations	Work of other bodies	Outreach activities	External relations	Any other business	TC matters	
Status of conventions	SLF report	Session report	IMLI	Committee's Guidelines	Status of conventions	Administrative arrangements	Status of IMO Convention	Session report	Human element	
Anti-fouling	BLG report		Vital shipping lanes	Review of role, mission, strategic direction and work	Anti-fouling	Any other business	Status of other Conventions		FSA	
MARPOL implementation & enforcement	COMSAR report		External relations	Work programme	MARPOL implementation & enforcement	Session report	Appointment of Secretary-General		Piracy	
TC matters	FP report		Status of IMO Convention	Any other business	TC matters		Items for next sessions		General cargo ship safety	

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Human element	TC matters		Status of other Conventions	Session report	Human element		Supplementary items		Implementation of instruments	
FSA	Human element		Supplementary items		[FSA]		Session report		Relations with other organizations	
Noise from ships	FSA		Session report		Noise from ships				Committee's Guidelines	
Work programme	Piracy				Work programme				Work programme	
Committees' guidelines	General cargo ship safety				Committees' guidelines				Any other business	
Any other business	Implementation of instruments				Any other business				Session report	
Session report	Relations with other organizations				Session report					
	Committee's Guidelines									
	Work programme									
	Any other business									
	Session report									
<b>20</b>	<b>25</b>	<b>11</b>	<b>17</b>	<b>15</b>	<b>21</b>	<b>13</b>	<b>16</b>	<b>11</b>	<b>20</b>	<b>0</b>

Excludes: adoption of agenda; election of officers; date & place of next meetings (as well as all sub-items to individual agenda items)

TABLE 1B – WORKLOAD OVER THREE YEARS – PARENT BODIES									
(actual number of substantive agenda items per year, or average number per year when organs have more than one annual session)									
Years	Assembly	Council	FAL	LC/LP	LEG	MEPC	MSC	TCC	Average
2008	0	14	0	14	9	20.5	23.5	11	9.7
2009	20	12	15	13	8.5	22	25	14	16.2
2010	0	16.5	15	13	11	20.5	22.5	11	13.7

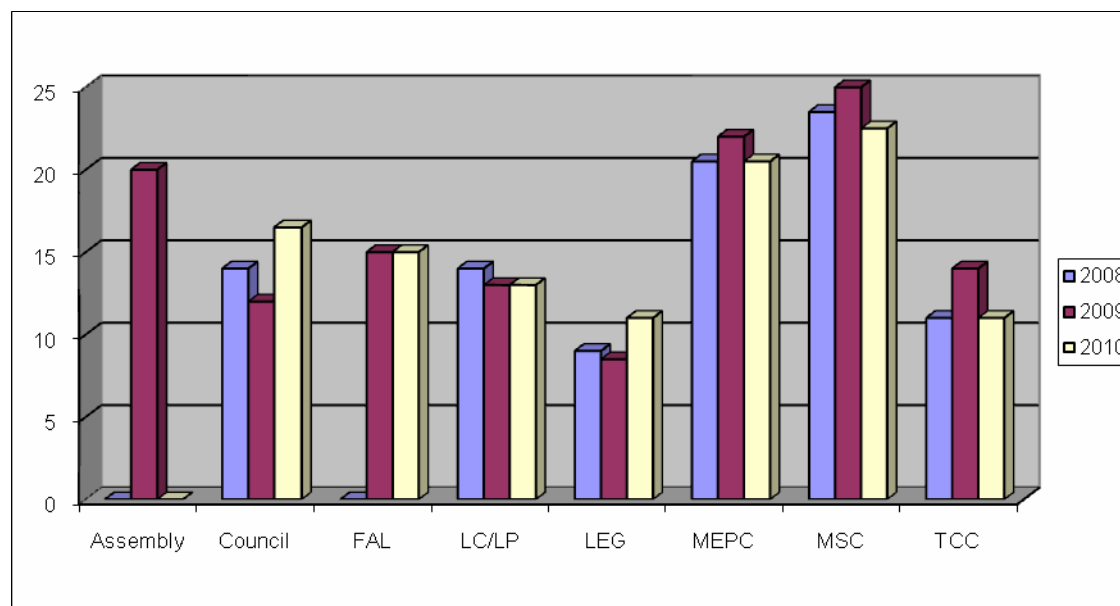


TABLE 2A – CURRENT WORKLOAD – SUBSTANTIVE AGENDA ITEMS IN SUB-COMMITTEES DURING 2010										
STW 41	SLF 52	BLG 14	DE 53	COMSAR 14	FP 54	LC/LP SG 33/4	FSI 18	NAV 56	DSC 15	DE 54 (expected)
Decisions of other bodies	Decisions of other bodies	Decisions of other bodies	Decisions of other bodies	Decisions of other bodies	Decisions of other bodies	Ocean fertilization	Decisions of other bodies	Decisions of other bodies	Decisions of other bodies	Decisions of other bodies
Model courses	IACS unified interpretations	Evaluation of safety and pollution hazards	IACS unified interpretations	GMDSS matters	Fire casualty records	Waste Assessment Guidance	Reports under MARPOL	Routeing of ships	Harmonization of IMDG Code with the UN recommendations	IACS unified interpretations
Casualty analysis	Small fishing vessels	Casualty analysis	Accidents with lifeboats	MSI matters	IACS unified interpretations	CO2 sequestration	Casualty statistics and investigations	Casualty analysis	Reports on incidents	Open watertight doors
Unlawful practices re certificates of competency	New generation intact stability criteria	IACS unified interpretations	Life-saving appliances	Radio communication ITU-R Study Group	Fire safety systems	Reporting on dumping activities	Harmonization of PSC	IACS unified interpretations	Amendments to the IMSBC Code	Interpretations of requirements for major conversions of oil tankers
Maritime security	1969 TM Convention	Gas-fuelled ships	Recovery systems	ITU World Radiocommunication Conference	Fire Test Procedures Code	TC matters	Responsibilities of Governments	ITU matters	Casualty analysis	Application of amendments to SOLAS chapter III and LSA Code
Review of STCW	Time-dependent survivability	2004 BWM Convention	Open watertight doors	Satellite services	Ventilation ducts	Monitoring and assessment	Implementation of IMO instruments	E-navigation strategy implementation	Amendment (36-12) to the IMDG Code	Recovery systems
Review of safe manning principles	Open watertight doors	Biofuels and biofuel blends	New framework re life-saving appliances	SAR matters	Fixed hydrocarbon gas detection systems	Coastal management issues	Survey Guidelines under the HSSC	Design of safety centres	Protective clothing	Tenders operating from passenger ships
Seafarer safety representatives	Damaged passenger ships returning to port	Biofouling of ships	Coating and corrosion protection	Radiocommunication systems and technology	Central control station and safety centre	Habitat modification and enhancement	IACS unified interpretations	Vague expressions in SOLAS	Code of Safe Practice for Ships Carrying Timber Deck Cargoes	General emergency alarm systems on passenger ships
Entering enclosed spaces	Damage stability for tankers and bulkers	Revision of the IGC Code	Noise on board ships	Shipborne navigation and communication equipment	Location of entrances, air inlets and openings	Outcome of Science Day	Code for the Implementation of Mandatory IMO Instruments	Performance standards for VDR and S-VDR	Stowage of water-reactive materials	New framework re life-saving appliances
E-navigation strategy implementation	Tenders operating from passenger ships	Natural gas hydrate pellet carriers	Immersion suits	Safety of persons rescued at sea	Releasing controls and means of escape	Information exchange	PSC guidelines (seafarers)	Shipborne navigation and communication equipment	International Convention for Safe Containers, 1972	Resolution A.744(18)

TABLE 2A – CURRENT WORKLOAD – SUBSTANTIVE AGENDA ITEMS IN SUB-COMMITTEES DURING 2010										
STW 41	SLF 52	BLG 14	DE 53	COMSAR 14	FP 54	LC/LP SG 33/4	FSI 18	NAV 56	DSC 15	DE 54 (expected)
Shipboard emergency measures	Damage stability for ro-ro passenger ships	Non-mandatory instruments re MARPOL Annex VI and NO <sub>x</sub> Technical Code	Testing of life-saving appliances	Tenders operating from passenger ships	On-deck cargo areas	Joint Work Programme	PSC guidelines (2004 BWM Convention)	Safety zones larger than 500 metres	Guidelines for packing of cargo transport units	Immersion suits
Work programme	1993 Torremolinos Protocol	Entering enclosed spaces	Tenders operating from passenger ships	E-navigation strategy implementation	Means of escape from machinery spaces	Any other business	Port reception facilities	New symbols for AIS aids to navigation	Entering enclosed spaces	Code for ships operating in polar waters
Any other business	Subdivision standards for cargo ships	Work programme	Bottom inspection requirements	Float-free satellite EPIRBs	Explosions on oil and chemical tankers	Session report	Code for Recognized Organizations	Worldwide Radio-navigation System	Detection of radioactive contaminated objects	Noise on board ships
Session report	Amendments to the 1966 LL Convention and 1988 LL Protocol	Any other business	Offshore industry vessels	Work programme	Evacuation analysis		Safety of persons rescued at sea	Safe manning level	Efficacy of Container Inspection Programme	Testing of life-saving appliances
	Work programme	Session report	Interpretations re requirements for major conversions of oil tankers	Any other business	Safe return to port requirements		Inspection of anti-fouling systems	Amendments to the 1966 LL Convention and the 1988 LL Protocol	Work programme	Type approval of add-on equipment
	Any other business		Code for ships operating in polar waters	Session report	Fire integrity of bulkheads and decks		Work programme	Work programme	Any other business	Integrated bilge water treatment systems
	Session report		General emergency alarm systems on passenger ships		Ships carrying hydrogen and compressed natural gas vehicles		Any other business	Any other business	Session report	Oil waste pollution prevention plan
			Application of amendments to SOLAS chapter III and LSA Code		Entering enclosed spaces		Session report	Session report		Manually operated alternatives for equipment malfunctions
			Revision of resolution A.760(18)		General emergency alarm systems on passenger ships					Work programme
			Work programme		Recharging air bottles					Any other business

TABLE 2A – CURRENT WORKLOAD – SUBSTANTIVE AGENDA ITEMS IN SUB-COMMITTEES DURING 2010										
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			Any other business		Work programme					Session report
			Session report		Any other business					
					Session report					
14	17	15	22	16	23	13	18	18	17	21

Excludes: adoption of agenda; election of officers; date & place of next meetings (as well as all sub-items to individual agenda items).

TABLE 2B – WORKLOAD OVER THREE YEARS											
actual number of substantive agenda items per year, or average number per year when organs have more than one annual session)											
Years	BLG	COMSAR	DE	DSC	FP	LC/LP SG	FSI	NAV	SLF	STW	Average
2008	15	13	26	18	19	14	16	23	15	10	16.9
2009	13	12	19	20	21	13	18	19	0	12	14.7
2010	15	16	21.5	17	23	13	18	18	17	14	17.2

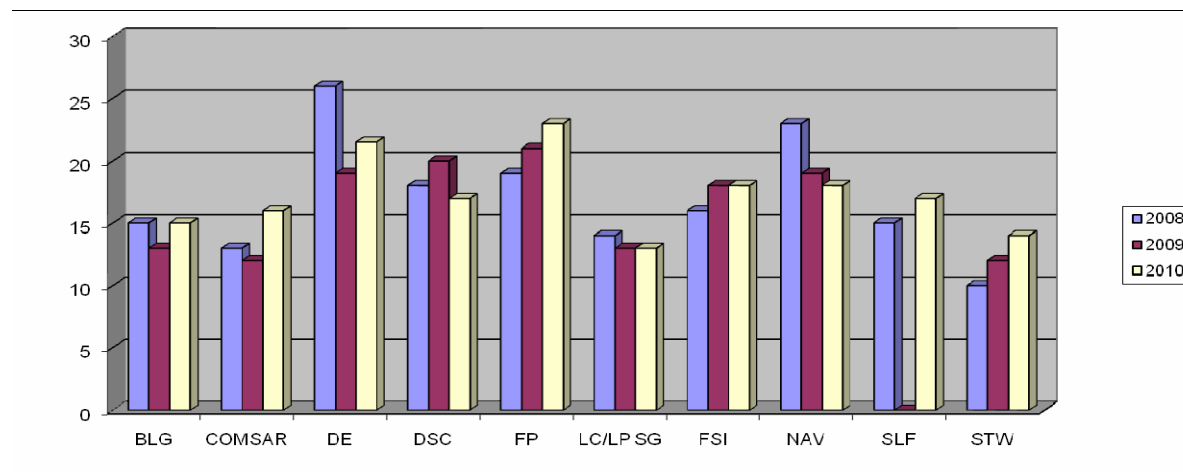




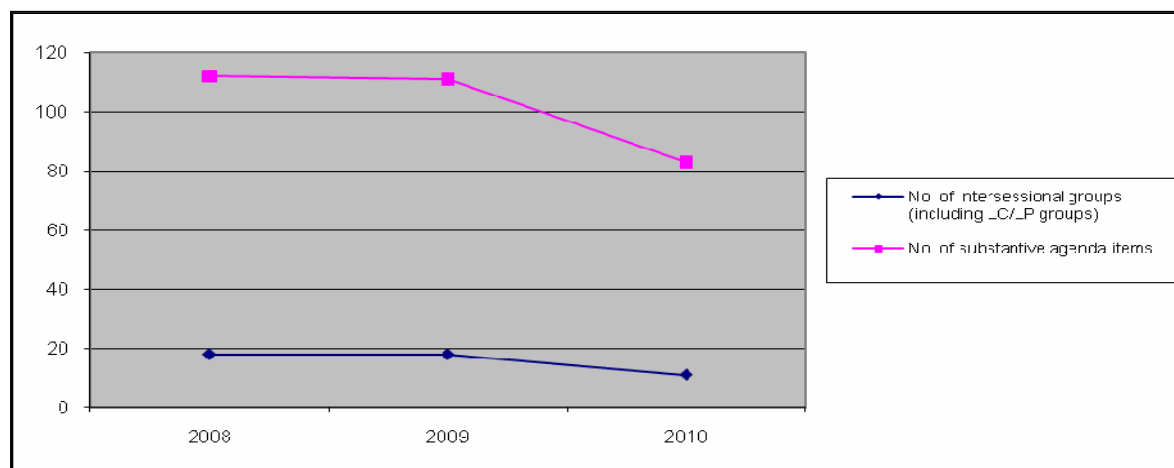
TABLE 3A – CURRENT WORKLOAD – SUBSTANTIVE AGENDA ITEMS IN INTERSESSIONAL GROUPS									
LRIT 8	LP-CO2 3	OPRC-HNS TG 10	CWGSP 11	IMO-ITU EG 6	CWGSP 12	CWGRM 5	ICAO-IMO SAR 17	LP-CG 3	ESPH 16
Establishment of the LRIT system	Inventory of proposals for legally binding options or criteria	Decisions of other bodies	Review of working arrangements and associated budgetary factors					Organizational matters	
provision of LRIT information	Examination of legally binding options	Manuals and guidance documents	Any other business					Review of submissions	
Survey and certification of ships	Further development of legally binding options	Training	Session report					Reports under the Compliance Procedures and Mechanisms	
Technical specifications for the LRIT system	Implications of legally binding options	Information services and exchange						Reports under Articles 9.4.2 and 9.4.3 of the Protocol	
Protocols and arrangements for the testing phases of the LRIT system	Any other business	TC matters						Difficulties experienced by Protocol Parties in fulfilling reporting obligations	
Revised performance standards	Session report	Work programme						Difficulties experienced by Convention Parties in fulfilling reporting obligations	
Establishment and operation of the International LRIT Data Exchange		Any other business						"Barriers to Compliance" Project	
Performance review and audit of LRIT Data Centres and the International LRIT Data Exchange		Session report						Guidance on National Implementation	

TABLE 3A – CURRENT WORKLOAD – SUBSTANTIVE AGENDA ITEMS IN INTERSESSIONAL GROUPS									
LRIT 8	LP-CO2 3	OPRC-HNS TG 10	CWGSP 11	IMO-ITU EG 6	CWGSP 12	CWGRM 5	ICAO-IMO SAR 17	LP-CG 3	ESPH 16
Continuity of service plan for the LRIT system								Work programme	
Any other business								Any other business	
Session report								Session report	
<b>11</b>	<b>6</b>	<b>8</b>	<b>3</b>	<b>6*</b>	<b>4*</b>	<b>4*</b>	<b>10*</b>	<b>11</b>	<b>7*</b>

Excludes: adoption of agenda; election of officers; date & place of next meetings (as well as all sub-items to individual agenda items).

\* Agendas for these sessions not yet available. Numbers indicate substantive agenda items considered at the respective organs' last sessions.

TABLE 3B – INDICATIVE DATA – WORKLOAD OVER THREE YEARS					
INDICATIVE DATA	2008	2009	2010	Total (3 years)	Average (3 years)
No. of intersessional groups, as published in annual "Programme of Meetings" documents (Note that for 2010, LC/LP Scientific Groups are included under previous table on sub-committees)	18	18	10	46	15.3
No. of substantive agenda items	112	111	70	293	97.7



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**ANNEX 2**

**INDICATIVE NUMBER OF GROUPS IN PARENT BODIES AND SUB-COMMITTEES**

<b>Parent bodies 2007</b>	<b>FAL 34</b>	<b>WR Conf.</b>	<b>TC 57</b>	<b>C 98</b>	<b>MEPC 56</b>	<b>MSC 83</b>	<b>LEG 93</b>	<b>LC 29/LP 2</b>	<b>C/ES.24</b>	<b>A 25</b>	<b>C 99</b>	<b>Total</b>
Intersessional groups reporting	0	0	1	2	3	5	0	2	2	0	0	<b>15</b>
Correspondence groups reporting	5	0	0	0	2	3	0	2	0	0	0	<b>12</b>
Working groups established	3	0	1	0	3	3	0	3	0	0	0	<b>13</b>
Drafting groups established	0	1	0	0	1	2	0	1	0	0	0	<b>5</b>
Committees/other groups established	0	2	0	1	3	1	0	0	0	3	0	<b>10</b>
<b>Total</b>	<b>8</b>	<b>3</b>	<b>2</b>	<b>3</b>	<b>12</b>	<b>14</b>	<b>0</b>	<b>8</b>	<b>2</b>	<b>3</b>	<b>0</b>	<b>55</b>

<b>Sub-committees 2007</b>	<b>STW 38</b>	<b>FP 51</b>	<b>COMSAR 11</b>	<b>DE 50</b>	<b>BLG 11</b>	<b>SLF 50</b>	<b>FSI 15</b>	<b>LC/LP SG 30/1</b>	<b>NAV 53</b>	<b>DSC 12</b>	<b>Total</b>
Intersessional groups reporting	0	0	1	0	1	0	0	0	0	2	<b>4</b>
Correspondence groups reporting	1	4	1	5	2	4	3	10	2	3	<b>35</b>
Working groups established	3	3	3	3	3	3	2	10	3	4	<b>37</b>
Drafting groups established	2	1	1	2	2	0	3	0	0	1	<b>12</b>
Committees/other groups established	0	0	0	2	1	1	0	0	2	0	<b>6</b>
<b>Total</b>	<b>6</b>	<b>8</b>	<b>6</b>	<b>12</b>	<b>9</b>	<b>8</b>	<b>8</b>	<b>20</b>	<b>7</b>	<b>10</b>	<b>94</b>

<b>Type of meeting 2007</b>	<b>Parent bodies</b>	<b>Sub-committees</b>	<b>Total</b>
Sessions	11	10	21
Intersessional meetings	15	4	19
Correspondence groups	10	35	45
Working groups	12	37	49
Drafting groups	5	12	17
Other groups	10	6	16
<b>Total</b>	<b>63</b>	<b>104</b>	<b>167</b>

Parent bodies 2008	MEPC 57	MSC 84	TC 58	C 100	MEPC 58	LEG 94	LC 30/LP 3	C 101	MSC 85	Total
Intersessional groups reporting	5	4	0	2	5	2	1	1	4	24
Correspondence groups reporting	3	1	0	0	3	0	0	0	3	10
Working groups established	3	3	0	0	1	1	4	0	3	15
Drafting groups established	1	2	0	0	2	0	1	0	1	7
Committees/other groups established	1	0	0	1	2	0	0	0	1	5
<b>Total</b>	<b>13</b>	<b>10</b>	<b>0</b>	<b>3</b>	<b>13</b>	<b>3</b>	<b>6</b>	<b>1</b>	<b>12</b>	<b>61</b>

Sub-committees 2008	FP 52	BLG 12	DE 51	STW 39	COMSAR 12	LC/LP SG 31/2	FSI 16	NAV 54	SLF 51	DSC 13	Total
Intersessional groups reporting	0	3	0	0	1	0	1	0	0	1	6
Correspondence groups reporting	4	2	6	1	2	5	5	2	5	2	34
Working groups established	3	3	5	2	3	11	3	2	3	2	37
Drafting groups established	2	2	0	0	0	1	2	2	1	2	12
Committees/other groups established	0	0	1	0	0	0	0	1	0	0	2
<b>Total</b>	<b>9</b>	<b>10</b>	<b>12</b>	<b>3</b>	<b>6</b>	<b>17</b>	<b>11</b>	<b>7</b>	<b>9</b>	<b>7</b>	<b>91</b>

Type of meeting 2008	Parent bodies	Sub-committees	Total
Sessions	9	10	19
Intersessional meetings	24	6	30
Correspondence groups	10	34	44
Working groups	15	37	52
Drafting groups	7	12	19
Other groups	5	2	7
<b>Total</b>	<b>70</b>	<b>101</b>	<b>171</b>

<b>Parent bodies 2009</b>	<b>FAL 35</b>	<b>LEG 95</b>	<b>SR Conf.</b>	<b>MSC 86</b>	<b>TC 59</b>	<b>C 102</b>	<b>MEPC 59</b>	<b>LEG 96</b>	<b>LC 31/LP 4</b>	<b>C/ES.25</b>	<b>A 26</b>	<b>C 103</b>	<b>Total</b>
Intersessional groups reporting	0	1	0	1	0	2	6	0	2	1	0	0	13
Correspondence groups reporting	4	0	0	3	0	0	6	1	0	0	0	0	14
Working groups established	3	0	0	3	0	0	3	0	4	0	0	0	13
Drafting groups established	1	0	1	2	0	0	1	0	0	0	0	0	5
Committees/other groups established	1	1	2	2	0	1	2	1	0	0	3	0	14
<b>Total</b>	<b>9</b>	<b>2</b>	<b>3</b>	<b>11</b>	<b>0</b>	<b>3</b>	<b>18</b>	<b>2</b>	<b>6</b>	<b>1</b>	<b>3</b>	<b>0</b>	<b>58</b>

<b>Sub-committees 2009</b>	<b>COMSAR 13</b>	<b>STW 40</b>	<b>FP 53</b>	<b>BLG 13</b>	<b>DE 52</b>	<b>FSI 17</b>	<b>LC/LP SG 32/3</b>	<b>NAV 55</b>	<b>DSC 14</b>	<b>Total</b>
Intersessional groups reporting	2	1	0	1	0	0	0	0	1	5
Correspondence groups reporting	2	1	6	3	6	4	5	3	4	34
Working groups established	3	3	3	3	3	2	8	3	3	31
Drafting groups established	0	1	2	2	2	1	0	2	2	12
Committees/other groups established	0	0	0	2	0	0	0	0	0	2
<b>Total</b>	<b>7</b>	<b>6</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>7</b>	<b>13</b>	<b>8</b>	<b>10</b>	<b>84</b>

<b>Type of meeting 2009</b>	<b>Parent bodies</b>	<b>Sub-committees</b>	<b>Total</b>
Sessions	12	8	20
Intersessional meetings	11	5	16
Correspondence groups	15	29	44
Working groups	12	23	35
Drafting groups	5	12	17
Other groups	14	2	16
<b>Total</b>	<b>69</b>	<b>79</b>	<b>148</b>