

COUNCIL  
113th session  
Agenda item 3

C 113/3/7  
3 October 2014  
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## STRATEGY, PLANNING AND REFORM

### Updating the Guidelines on the organization and method of work of the Council

#### Submitted by the Secretary-General

#### SUMMARY

*Executive summary:* This document invites the Council to note that the *Guidelines on the organization and method of work of the Council* will be updated in line with the adoption of Assembly resolution A.1062(28) and to take into account changing working practices

*Strategic direction:* 4

*High-level action:* 4.0.5

*Planned output:* 4.0.5.1

*Action to be taken:* Paragraph 5

*Related documents:* A.1062(28); C 113/3/6 and Circular Letter No.3292

1 The Secretariat has identified a number of changes needed in the *Guidelines on the organization and method of work of the Council* to take into account that the Assembly adopted resolution A.1062(28) on the *Guidelines on the Application of the Strategic Plan and the High-level Action Plan (the "GAP") of the Organization*.

2 In this connection some of the references in the Council Guidelines have become invalid and therefore will need updating. Furthermore, it is suggested to remove repetition of the strategic planning process diagrams and reporting formats currently set out in both the GAP and the Council Guidelines to ensure consistency by merely including a reference to the GAP.

3 In addition, the Guidelines contain references to obsolete documentation and working practices; for example, paragraph 4.2 in Circular Letter No.3292 states that "documents [submitted]... should be either accompanied by computer diskettes...". Revised procedures and references will be updated throughout the Guidelines where needed.

4 This document does not take into account the ongoing discussions in the Correspondence Group on the GAP, and the Council would have to decide on any specific changes in this regard from the presentation of their report.

5 Should the Council agree on the above outlined changes, a circular letter will be issued setting out the revised Guidelines for the organization of work of the Council.

**Action requested of the Council**

6 The Council is invited to take note of the information provided above and comment as it may deem appropriate.

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