

1. General

The Nordic Working Group for Environmental Issues in Aviation, Nordisk Arbetsgrupp för Luftfartens Miljöfrågor (N-ALM) was set up by Nordic aviation directors (NOLU) and it had its first meeting in May 1991. The group is owned by NOLU and reports to it. NOLU accepts the group's Terms of Reference which remain in force until recalled or amended by NOLU. When relevant, NOLU will set a budget for N-ALM. Working languages of N-ALM are primarily English together with Scandinavian languages.

2. Primary tasks

N-ALM is principally tasked with coordinating the Nordic aviation authorities' position on environmental issues in international fora within ICAO, ECAC and the EU with reference to strengthening the Nordic views and impact in the work.

3. Other tasks

N-ALM's work seeks, on an environmentally responsible basis, to create the best possible conditions for a well functioning aviation sector.

At the same time, in order to achieve this, N-ALM acts as mutual information channel and pro-motes knowledge on environmental issues between the aviation and environment authorities in the Nordic countries with reference, among other things, to:

- focus on limitation or reduction of the environmental impact of civil aviation
- achieving broad overall competence
- limiting overlapping work as much as possible
- using shared principles for environmental data

4. Responsibilities in organising and reporting of N-ALM's work

N-ALM's chairmanship is appointed by the Nordic aviation directors for a two-year term. When the term of one chairmanship expires and the start of another begins, the retiring chairmanship prepares a Annual Report of N-ALM's work, while the new chairmanship prepares a Work Plan for the following period.

The Annual Report and Work Plan, together with the Terms of Reference, are forwarded to the Nordic aviation directors for approval in good time before their annual meeting. The host country is responsible for presenting the annual documents at NOLU.

Meeting Reports must be distributed to NOLU members for information (General Directors and relevant other Directors). NORDICAO shall be kept informed of the N-ALM's work through the sending of invitations to meetings and reports of N-ALM's meetings.

5. Membership and participation

N-ALM's members are from the Nordic CAA:s and are appointed by each Nordic CAA respectively. Participation is open for Nordic ministries, environmental authorities, aviation service providers including airline companies according to the list in the attachment below, to be updated by NALM when required.

Every two years the new chairman will ask participating organisations to nominate a contact person for N-ALM. The attendance in the meetings is not limited to the contact persons. However, these people are responsible for co-ordinating requested presentations and points of view in their organisations for N-ALM meetings.

6. Dates and locations of the meetings

N-ALM's meetings are held as required, normally two or three times a year. The meetings are co-ordinated time-wise with relevant international meetings with regard to drafting important topics of common interest. This ensures that the civil aviation authorities' delegates at international meetings are aware of and can take a position on the views of the environmental authorities, airports and airline companies.

N-ALM's meetings are held by rotation in the Nordic countries. With reference to supplementing the actual meeting with a relevant study trip, the host country decides where the meeting shall take place. If a study trip is desired outside the Nordic countries, this shall be approved by NOLU members.

7. Other forms of work

N-ALM can, as required, set up smaller working groups and arrange meetings (seminars/symposia) for a wider circle as regards shedding light on particular problems. In the event of new groups being established, an assessment must be made of what the group is to achieve.

8. Conflicting opinions

With special tasks, where it is to be expected that N-ALM members will have diverging points of view and positions, the Nordic aviation directors can outline the framework for the task through a special commission.

Kalle Keldusild

Luftfartsstyrelsen, CAA Sweden, Chairman of N-ALM May 2008

Attachment to terms of reference:**Participants of N-ALM**

Denmark	Statens Luftfartsvæsen (Danish CAA) Ministry of Transport Danish Environmental Protection Agency Copenhagen Airports A/S
Norway	Civil Aviation Authority Ministry of Transport and Communications Norwegian Pollution Control Authority Avinor
Finland	Civil Aviation Administration Finavia Ministry of Transport and Communications Ministry of the Environment
Sweden	Luftfartsstyrelsen (Swedish CAA) LFV Ministry of Enterprise, Energy and Communications Ministry of the Environment Swedish Environmental Protection Agency
Iceland	Civil Aviation Administration
Airline companies	Finnair SAS